

DRAFT

Minutes of the meeting of the
Reigate AND BANSTEAD LOCAL COMMITTEE
held at 2.00 pm on 1 December 2014
at Reigate Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH.

Surrey County Council Members:

- * Mr Bob Gardner (Vice-Chairman)
- * Mrs Natalie Bramhall
- * Mr Jonathan Essex
- * Mr Michael Gosling
- * Dr Zully Grant-Duff
- * Mr Ken Gulati
- * Mrs Kay Hammond
- * Mr Nick Harrison
- * Ms Barbara Thomson

Borough / District Members:

- * Cllr Michael Blacker
- Cllr Julian Ellacott
- Cllr Ms Sarah Finch
- * Cllr Norman Harris
- Cllr Richard Mantle
- * Cllr Roger Newstead
- * Cllr Graham Norman
- * Cllr Tony Schofield
- Cllr Mrs Joan Spiers
- Cllr Mrs Rachel Turner

* In attendance

52/14 APOLOGIES FOR ABSENCE (AGENDA ITEM ONLY) [Item 1]

The following Members of the Committee gave apologies for the meeting:
Councillor Mrs Sarah Finch, Cllr Richard Mantel, Cllr Mrs Rachel Turner, Cllr
Julian Ellacott and Councillor Mrs Joan Spiers.

53/14 MINUTES OF PREVIOUS MEETING (AGENDA ITEM ONLY) [Item 2]

The minutes were agreed as a true and accurate record of the meeting.

54/14 DECLARATIONS OF INTEREST (AGENDA ITEM ONLY) [Item 3]

None received.

55/14 PETITIONS (AGENDA ITEM ONLY) [Item 4]

One petition was received.

The Committee received a petition signed by 532 residents, agreeing with the statement:

“to make safe the roads and pathways around Sandcross School. We are requesting that the following is dealt with as soon as possible.

Barriers to be extended

Reduce the speed limit to 20 during school times

Drain to be put in place at the crossing as huge puddle occurs when its wet

Drop the curb at crossing to allow disabled access to crossing and ease for buggies

Better enforcement of the road laws and parking laws“

The Committee **NOTED** the response of the Highways Manager attached to the minutes as **Appendix A**.

Annex A Sandcross School Petition response

56/14 FORMAL PUBLIC QUESTIONS (AGENDA ITEM ONLY) [Item 5]

One formal public question was received. A response was tabled and is attached to the minutes as **Appendix B**.

[Cllr Mrs Barbara Thomson asked a supplementary question “Please can we monitor this situation?”] The Highways Manager stated that they would review the situation once work had stopped at Pebble Hill.

Annex B Public Question Response Mrs Hammond Lynn walk 011214

57/14 FORMAL MEMBER QUESTIONS (AGENDA ITEM ONLY) [Item 6]

Annex C Response to Member question Cllr Newstead Reigate Priory Museum

58/14 TRADING STANDARDS SERVICE UPDATE (FOR INFORMATION) [Item 7]

Declarations of Interest: None

Officers attending: David Bullen, Senior Trading Standards Officer

Petitions, Public Questions, Statements: None

Member Discussion – key points:

Members were informed that over the last few years Trading Standards had been working to do more to help vulnerable consumers and enhance protection for that group. Particularly working with Adult Social Care so that vulnerable adults identified by either service could be assisted.

Members were updated that the Surrey County Council and Buckinghamshire County Council Joint Trading Standard service would be launched on 1 April 2015 and working together would do more to benefit residents. Members thought the new joint service would provide a breadth of services. It was confirmed that the same number of frontline staff would be delivering the service following the merger.

Members asked what the Trading Standards service was doing to prevent young people being involved in alcohol abuse. It was stated that this is still a priority for the service, however they have moved away from test purchasing and now ensure that businesses receive advice on what they should be doing to protect their business.

Members asked if Trading Standards worked with Surrey Police; officers confirmed that they regularly work with the police. Members suggested that cyber crime be flagged up with the police.

Members queried whether trading standards played a role in inspecting food standards or whether this was Environmental Health's remit. Members requested that David Bullen find out what links Trading Standards have with the Environmental Health service in Reigate and Banstead Borough Council.

Members were advised to speak to Citizens Advice if they were aware of any fraudulent activity.

Members asked how Trading Standards are linking in with Social Services. Members were informed that the service works with social workers and core managers to educate them so that they can advise their clients and get messages out.

The Committee:

Noted the report and Trading Standard's work to raise awareness of Mass Marketing Fraud, including scam sticker packs and Guidance Notes for individuals and Carers.

59/14 REIGATE AND BANSTEAD LOCAL TRANSPORT STRATEGY AND FORWARD PROGRAMME - (EXECUTIVE FUNCTION - FOR DECISION) [Item 8]

Declarations of Interest: None

Officers attending: Peter Hitchings, Susanna Davies Highways and Transport

Petitions, Public Questions, Statements: None

Member Discussion – key points:

Members requested that officers update the Local Transport Strategy to take into consideration the changes to the Reigate and Banstead Borough Council Local Plan document.

Members felt that feasibility studies should be explicitly mentioned in the Forward Programme. Members also stated that further priority setting and funding considerations of schemes in the Forward Programme should take place.

Members asked what level of budget would be assigned to school transport. Members were concerned about the road network scheme as this wasn't supported by Reigate and Banstead Borough Council.

Members wished to establish a Local Transport Strategy Task Group to review the strategy and Forward Programme.

The Local Committee agreed to:

- (i) Approve the Reigate and Banstead Local Transport Strategy and its suggested objectives
- (ii) Approve the list of schemes provided in the Forward Programme (Annex of the Local Transport Strategy)

(iii) Approve the recommendations in point i and ii subject to prioritisation, feasibility assessment and impact of major schemes such as the Hooley interchange

(iii) Appoint the below representatives to a Local Transport Strategy task group:

Councillor Mrs Grant-Duff, Councillor Harrison, Councillor Blacker, Councillor Essex, Councillor Schofield and Councillor Mrs Bramhall.

REASONS:

Delivering the Reigate and Banstead Local Transport Strategy will support the County Council's priorities to promote sustainable economic growth and secure investment in infrastructure. It also supports the Borough Councils objectives to provide effective services, infrastructure and transport options. The Reigate and Banstead Local Transport Strategy will benefit Surrey residents and businesses accommodating sustainable population growth, driving the economy and reducing impacts on the environment.

Members wished to ensure that the Reigate and Banstead Local Transport Strategy and schemes in the Forward Programme of the Strategy were prioritised, including through feasibility assessment and impact of major schemes such as the Hooley interchange.

60/14 HIGHWAYS SCHEME UPDATE (EXECUTIVE FUNCTION - FOR DECISION) [Item 9]

Declarations of Interest: None

Officers attending: Anita Guy, John Lawlor - Highways

Petitions, Public Questions, Statements: None

Member Discussion – key points:

Members were encouraged to contact the Maintenance Engineer to explore how their funds could be allocated.

Members were informed that the hatching proposal from Salford and Sidlow Parish Council would not go ahead as the present scheme would address the issues raised. The parish council had also raised the issue of flooding on the A23, the drainage engineer was requested to liaise with the parish council and the local committee to find out more.

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Officers were asked to report back to Councillor Newstead on dates when flood recovery works would be programmed in. Officers were also asked if there was a 5 year plan for utility works and if there was to forward this to Councillor Essex.

The Local Committee agreed to:

- (i) Note the contents of the report; and
- (ii) Agree that a scheme to improve pedestrian facilities at the junction of Garratts Lane/Holly Lane, Banstead is not progressed at the current time.

Reasons:

To update the Local Committee on the progress of the highway works programme in Reigate and Banstead.

61/14 HIGHWAYS FORWARD PROGRAMME 2015/16 - 2016/17 (EXECUTIVE FUNCTION FOR DECISION) [Item 10]

Declarations of Interest: None

Officers attending: Anita Guy, John Lawlor - Highways

Petitions, Public Questions, Statements: None

Member Discussion – key points:

Members asked about the Pendleton Road crossing and were informed that a design engineer would be working up designs ready for the end of December 2014.

The Local Committee (Reigate & Banstead) agreed to:

General

- (i) Note that it has been assumed that the Local Committee's devolved highways budget for capital, revenue and Community Enhancement works for 2015/16 remains the same as for 2014/15, at £780,210;
- (ii) Authorise that the Area Team Manager, in consultation with the Local Committee Chairman and Vice-Chairman be able to amend the programme should the devolved budget vary from this amount;

Capital Improvement Schemes (ITS)

- (iii) Agree that the capital improvement schemes allocation for Reigate and Banstead be used to progress the Integrated Transport Schemes programme set out in Annex 1;
- (iv) Authorise that the Area Team Manager, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire money between the schemes agreed in Annex 1, if required;

Capital Maintenance Schemes (LSR)

- (v) Agree that the capital maintenance schemes allocation for Reigate and Banstead be divided equitably between County Councillors to carry out Local Structural Repair, and that the schemes to be progressed be agreed by the Area Team Manager in consultation with the Local Committee Chairman, Vice-Chairman and local divisional Members;

Revenue Maintenance

- (vi) Authorise the Area Maintenance Engineer, in consultation with the Local Committee Chairman, Vice-Chairman and relevant local divisional Member, to use £100,000 of the revenue maintenance budget for 2014/15 as detailed in Table 2 of this report;
- (vii) Agree that £5,000 per County Councillor be allocated from the revenue maintenance budget for Highways Localism Initiative works, and that if this funding is not distributed by the end of October 2015, the monies revert to the relevant Member's Community Enhancement allocation;

- (viii) Agree that the remaining £134,110 of the revenue maintenance budget be used to fund minor maintenance works throughout Reigate and Banstead, as identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant divisional Member.

Community Enhancement Fund

- (ix) Agree that the Community Enhancement Funding is devolved to each County Councillor based on an equitable allocation of £5,000 per division; and
- (X) Agree that Members should contact the Area Maintenance Engineer to discuss their specific requirements with regard to their Community Enhancement allocation and arrange for the work activities to be managed by the Area Maintenance Engineer on their behalf.

Reasons:

To agree a forward programme of highways works in Reigate and Banstead for 2015/16 – 2016/17, funded by the Local Committee's devolved budget.

62/14 TRAVEL SMART - PROGRAMME UPDATE INCLUDING BUS CLEARWAY ORDERS AND CYCLE ROUTE IMPROVEMENTS (EXECUTIVE FUNCTION FOR DECISION) [Item 11]

Declarations of Interest: None

Officers attending: Marc Woodhall, Sustainable Transport Manager, Alison Houghton Senior Transport Officer

Petitions, Public Questions, Statements: None

Member Discussion – key points:

Members discussed shared use of routes for pedestrians and cyclists and suggested that a thick white line down the centre of a footway makes it easier for partially sighted people to identify and is preferable to bollards. It was also commented that studs were being experimented with in Reigate town centre. Officers to talk to 'SeeAbility' (charity working with adults who are visually impaired) to arrange to walk people through these changes.

The Local Committee agreed:

- (i) Bus stop clearways are introduced at the existing bus stops along the improved quality bus corridors :
- Redhill-Reigate (bus routes 420, 424, 430/435, 460), affecting Reigate Road, Blackborough Road, Lesbourne Road, Hatchlands Road, Timperley Gardens, and Park Road; and

- South Park (bus routes 430/435) affecting Eastnor Road and Sandcross Road.
- (ii) The design detailing the walking and cycling improvements proposed along Nutfield Road identified in Annex C be approved
 - (iii) The use of the eastern footway of Nutfield Rd for shared use (pedestrians and cyclists) between Chilburton Drive and 25 metres south of Mill Lane;
 - (iv) The western footway of St Annes Drive between Noke Drive and traffic island near Warwick School becoming a shared route for pedestrian and cycle use on completion of the scheme.

Reasons:

1. Buses require parallel alignment to the kerb to deploy ramping and kneeling equipment. This allows step-free access for wheelchair users, those with mobility problems and easier boarding/alighting for all passengers and parked vehicles within bus stops prevent this access.
2. Reliability of buses is improved if the vehicles are able to approach, stop and depart bus stops without hindrance, improving accuracy of scheduled bus stopping times and encouraging usage of sustainable transport.
3. Bus stop clearways enable Borough enforcement officers to issue penalty charge notices on offending vehicles thereby discouraging inconsiderate parking.
4. Walking and cycling improvements provide better accessibility and opportunity for people to travel sustainably, helping to reduce congestion.

63/14 YOUTH NEEDS ASSESSMENT AND COMMISSIONING FOR LOCAL PREVENTION (EXECUTIVE FUNCTION FOR DECISION) [Item 12]

Declarations of Interest: None

Officers attending: Jeremy Crouch, Services for Young People

Petitions, Public Questions, Statements: None

Member Discussion – key points:

It was raised that the Banstead Youth group were concerned about losing some of their funding to other areas. The Youth Task group had taken the decision to assign resources where there was highest need. Officers will be working with Banstead Youth group and the community to support them.

Members requested that the 'Tadworth' title in the Reigate & Banstead Local Specification be changed to the 'Preston Regeneration area'.

Redhill Youth Provision

Officers informed Members that funding had been approved to refurbish the Annex of the Family Centre in Redhill to provide youth provision for this high need area in the medium term. Renovations would start in January 2015 to make the building fit for purpose and then officers would work with the young people to decorate the centre so that they would be proud of it. The Chairman thanked officers for their hard work in achieving this. Officers confirmed that they were working on a Communications Plan for the new Redhill Youth Centre.

The Local Committee (Reigate & Banstead) agreed to:

- (i) Approve the local priorities (Annex 1), to be considered by providers, focusing on the identified needs of Reigate & Banstead and the geographical neighbourhoods prioritised by the Youth Task Group.
- (ii) Note the changes to the council scheme of delegation which provides increased decision making to local commissioning in relation to youth work and Surrey Outdoor Learning (SOLD).

Councillor Gulati abstained from voting.

Reasons:

Local Prevention has been in place across Reigate & Banstead since 1 April 2012. It has contributed significantly to the reduction in young people becoming Not in Education, Employment or Training (NEET). It is therefore recommended that this early help commission is re-commissioned for 2015-20.

These recommendations will:

- a) Support the Council's policy of Creating Opportunities for Young People
- b) Support the Council's priority to provide early help for children, young people and their families

64/14 PRESENTATION - UPDATE FROM EAST SURREY CLINICAL COMMISSIONING GROUP (CCG) (FOR INFORMATION) [Item 13]

The Chairman informed Members that because of timings of the committee there hadn't been enough time for the presentation from the East Surrey Clinical Commissioning Group (ES CCG). The ES CCG would therefore be invited to speak at a future meeting.

65/14 PARKING ENFORCEMENT (FOR INFORMATION) [Item 14]

Declarations of Interest: None

Officers attending: David Curl Parking Strategy and Implementation Team Manager, Jacquie Joseph, Parking Manager Reigate and Banstead Borough Council,

Petitions, Public Questions, Statements: None

Member Discussion – key points:

Members queried why there appeared to be a deficit in the Reigate and Banstead Borough Council's parking finances. Officers explained that there had been a realignment of funding against property as this was a better way to reflect the costs. Officers were looking at ways of reducing the parking budget going forward.

Members agreed to postpone further consideration of the report until the next Committee on 2 March 2015 to receive more information on the parking finances and a breakdown of the accounts. Members requested parking accounts for the last 3 years for their consideration.

The Local Committee agreed to:

Appoint the below representatives to a Parking Finances task group:

Councillor Harrison, Councillor Gulati, Councillor Essex, Councillor Mrs Bramhall, Councillor Schofield and Councillor Ellacott

66/14 MEMBER'S ALLOCATIONS (FOR INFORMATION) [Item 15]

Declarations of Interest: None

Officers attending: Rowena Zelle, Local Support Assistant

Petitions, Public Questions, Statements: None

Member Discussion – key points:

Members asked officers to confirm whether or not they had each allocated £500 to the Children's Bursary Scheme. Members asked officers to chase the possible bid from the Reigations Rugby Club.

The Committee **NOTED** the amounts that have been spent from the Members' Allocation (revenue) and Local Committee capital budgets, as set out in Annex 1 of the report submitted.

[The Chairman reminded Members that all funding must be committed by the end of January 2015.]

67/14 CABINET FORWARD PLAN (FOR INFORMATION) [Item 16]

The Committee **NOTED** the report.

68/14 LOCAL COMMITTEE FORWARD PLAN (FOR DECISION) [Item 17]

The Committee **NOTED** the report.

Meeting ended at: 4.15 pm

Chairman

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 1 December 2014

DIVISION: Earlswood & Reigate South



Petition

We hereby the signed petition Surrey County Council to make safe the roads and pathways around Sandcross School. We are requesting that the following is dealt with as soon as possible.

Barriers to be extended

Reduce the speed limit to 20 during school times

Drain to be put in place at the crossing as huge puddle occurs when its wet

Drop the curb at crossing to allow disabled access to crossing and ease for buggies

Better enforcement of the road laws and parking laws

Response

This petition was considered by the Cabinet Member for Highways, Transport and Flooding on 12 November 2014. The response below was approved by the Cabinet Member, who also agreed that the petition and response be considered at the next available Reigate and Banstead Local Committee meeting.

Response considered by Cabinet Member for Highways, Transport and Flooding

Sandcross School is located in Sandcross Lane, Reigate at the junction with Whitehall Lane. Sandcross Lane is a 30mph road and forms part of a bus route. There are School warning signs with flashing wig-wag lights to warn of the operation of a school crossing patrol in place on both approaches to the school. Pedestrian guard railing has been provided by the pedestrian entrance and opposite Allingham Road. There are School Keep Clear restrictions in Sandcross Lane outside the school entrance and some double yellow line waiting restrictions.

The County has recently approved a Road Safety Outside Schools policy. The policy sets out an assessment process, led by the Sustainable Transport Team, which involves the school, the divisional member, the Area Team engineers, Road Safety Team engineers and Police road safety officers. Following the assessment, a report will be produced which will include recommendations on potential road safety education and/or highway improvements measures that could be implemented, subject to the allocation of funding. This report will be presented to the relevant Local Committee Chairman, Vice-Chairman and divisional member and to the school. The Local Committee will then need to decide whether to include any proposals for highway improvements on their Integrated Transport Schemes forward programme and allocate funding for design and implementation. (Note; A copy of the Road Safety Outside Schools Policy was attached for information).

It is proposed that the Sustainable Transport Team be asked to investigate road safety outside Sandcross School in accordance with the Road Safety Outside Schools policy later this financial year. This would highlight anything that the school may be able to undertake (such as "Park SMART" or walking buses) that may help to alleviate the situation alongside any additional highway measures that are considered necessary. The petitioners request for a 20mph speed limit during school times would be considered as part of this assessment. To help inform the consideration of a reduced speed limit, it is proposed to carry out speed surveys in advance of the assessment. This would need to be funded through the Reigate and Banstead's Local Committee's revenue budget.

The lack of dropped kerbs and the drainage issue has already been identified as part of the School Crossing Patrol assessment carried out earlier this year. It is proposed that Reigate and Banstead Local Committee be asked to agree to allocate funding from the Local Committee's Small Safety Scheme budget to enable the provision of dropped kerbs and drainage works to be progressed this financial year.

The petition does not specify how far it is considered the pedestrian guard railing should be extended. Department for Transport guidance on pedestrian guard railing recommends that it should be installed only where it is considered absolutely necessary to ensure safety. It is proposed that officers meet on site with the petitioner and a representative from the school to discuss the request. If additional guard railing is considered necessary to ensure pedestrian safety, the Reigate and Banstead Local Committee will need to agree to allocate funding from the Local Committee's Small Safety Scheme budget to enable the work to be carried out.

In terms of parking enforcement, Reigate and Banstead Council and Surrey Police have formed a Joint Enforcement Team (JET) in the borough to better tackle antisocial and dangerous parking. The JET team consists of Police Officers, PCSO's and Civil Enforcement Officers. The team have commenced regular visits to Sandcross School and have issued a number of Penalty Charge Notices for parking offences. Whilst the team cannot be outside every school in the borough twice a day to monitor the school run, Sandcross School has been prioritised for enforcement in future months. The team will work with the school and county council to help identify any safety improvements. Any changes to parking restrictions can be taken forward as part of the boroughs 2015 Parking Review.

Additional Information to be considered by Local Committee

The petitioner has indicated that in addition to the need for dropped kerbs and drainage at the pedestrian crossing point, that many of the existing drains in the local vicinity are blocked with stones and leaves. Leaves are also reported to be covering up the yellow lines. Street sweeping is a Borough function and is carried out in residential roads on a regular basis. The borough also carries out additional sweeps to clear roads that suffer from significant accumulation of leaves, with leaf sweeping continuing until early January each year. Members of the public can request an additional leaf sweep through the borough's website.

The Community Highway Officer for the area has carried out an inspection of Sandcross Road and cleared all but one gully. The remaining blocked gully near the access to Reigate Garden Centre has been added to the list for cleaning by the additional jetting machine when it is next in the area. Officers also have asked the borough to carry out an additional leaf sweep in Sandcross Road.

The petitioner has also commented that the yellow lines in Sandcross Road are faded in places. The Parking Manager has agreed to arrange for these lines to be inspected and refreshed as appropriate. Consideration of the extension of the existing waiting restrictions will be carried out as part of the review of safety outside the school and any amendments could be included as part of the next Borough-wide parking review. Changes arising from the next review are programmed to be considered by Local Committee in March 2015 and would then be taken forward to statutory consultation.

Parking enforcement officers have attended the school at least 5 times this term to date and have issued 2 Penalty Charge Notices to vehicles parked on waiting restrictions. It is planned to scale up the level of enforcement in this area as the Joint Enforcement Team (JET) incorporates more schools into its enforcement programme.

With the Local Committee's agreement, it is proposed that the following action be taken to address the concerns raised by the petitioner:

- (i) The Sustainable Transport Team be asked to investigate road safety outside Sandcross School in accordance with the Road Safety Outside Schools policy;
- (ii) A speed survey be carried out in Sandcross Lane in the vicinity of the school, funded from the Local Committee's revenue budget;
- (iii) Design and implementation of dropped kerbs and drainage measures be carried out, funded from the Local Committee's Small Safety Scheme budget; and
- (iv) If considered necessary, additional pedestrian guard railing or bollards be provided, funded from the Local Committee's Small Safety Scheme budget.

In order to progress these matters, officers will arrange a meeting with the petitioner and a representative from the school at the earliest opportunity.

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 1 December 2014

SUBJECT:

WRITTEN PUBLIC QUESTIONS

**DIVISION: Earlswood & Reigate
South**



Question from Linda Hammond

Answer from Chairman on behalf of the committee:

Traffic in Vevers Road and Lynn Walk, Reigate

What are the County Council planning to do about the massive increase in traffic along Vevers Road and Lynn Walk in Reigate which is causing noise, congestion and exhaust pollution problems for the residents of what was, until about a year ago, a quiet housing estate? There is also an increased danger to the local elderly residents and children in the nursery in Lynn Walk with speeding drivers and badly parked cars.

Is it possible to put in place some traffic calming measures (speed humps or chicane to narrow the road) which would encourage drivers back on to the A217 and Woodhatch Road?

Response:

The traffic flow in the Reigate area is being adversely affected at the present time by works elsewhere on the road network. Pebble Hill Road is currently closed to enable the water company to renew its infrastructure and, up until mid November, there have been major works on the M23 between the M25 and Gatwick Airport. These works have resulted in large numbers of drivers seeking alternative routes, one of which is the A217 through Reigate and surrounding roads. This was compounded by emergency utility works being carried out on Cockshot Hill, with traffic being controlled by temporary traffic signals.

There is no proposal to introduce measures in Vevers Road or Lynn Walk to address what is likely to be a temporary situation. Should residents still have concerns about traffic in these roads once the roadworks currently affecting traffic movement in the Reigate area have been completed and traffic patterns have settled back down, it is recommended that they contact their divisional Member who will raise this with the South East Area Team for investigation.

Contact Officer: John Lawlor Highways Manager, Tel: 01483 518295

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD) DATE: 1 December 2014

SUBJECT: WRITTEN MEMBER QUESTIONS

DIVISION: REIGATE

Question from Councillor Roger Newstead

“Please may I have an update on the progress of the restoration work at Reigate Priory and an estimate of when Reigate Priory Museum will be able to move back into the building and the space which will be available to the Museum for both display and storage?”

Answer from Chairman on behalf of the committee:

The update on Reigate Priory maintenance work is as follows:

Reigate Priory – Briefing

Classroom 33/Holbein Hall

Structural works are still on-going at Reigate Priory to the classroom over the Holbein Hall. This is due to additional works being found to the load bearing structural timbers needing further investigations and strengthening works along with English Heritage, (EH), approvals and inspections.

This work is anticipated to be completed by December, however given the drying time for Lime Plasterwork, we will need to return after the 90 day drying period to complete redecorations.

Summer 2014 Investigations

During the school summer holidays of 2014 additional investigations were undertaken within the Ancient Scheduled Monument,(ASM), area of the building. It was felt prudent to carry these investigations out due to the serious nature of the structural works already being undertaken. This would allow the Property Department to plan any works identified alongside and with those works already acknowledged in the condition survey undertaken in 2013. These additional investigations included uplifting of floorboards, removing wall panels and render sampling. It has highlighted additional structural repairs over and above those already identified to the museum roof as follows:

Museum Area

The removal of render and internal panelling in this room has identified corresponding internal and external cracking to the exterior walls. Further investigations are required to confirm the extent of the cracking and cause. Further monitoring to this area is also required to ensure that movement has stopped to ensure any design does not cause further damage, although this cannot be guaranteed. The investigations and monitoring will take place over the next 12 month, to capture full seasonal changes etc; therefore we do not envisage that this area will be open until September 2016. All works to the roof, ceiling and any underpinning requirements will be carried out as one project. This is subject to no further structural issues being uncovered.

There are other areas subject to investigation, survey and repair being undertaken in conjunction with English Heritage, but do not immediately impact the area previously occupied by the Museum.

A briefing was provided to the Museum Curator in early November and a meeting was proposed to be held with representatives from the Museum this Friday 28 March, to update them on the latest works. This meeting is now being rearranged to occur in December at a date to be agreed. In the meantime Officers from Reigate and Banstead will be provided with an update on works throughout the building on the 28 March.

Contact Officer:

Keith Brown - Schools & Programme Manager, Property

Tel: 020 854 18651